

February 15, 2005

To: All UW Colleges and UW-Extension Faculty and Staff

From: Margaret Cleek, Interim Chancellor, UW Colleges and Marv Van Kekerix, Interim Chancellor, UW-Extension

Re: UW Colleges/UW-Extension Administrative Integration

As you know, the UW Board of Regents on Feb. 10 authorized UW System President Kevin Reilly to recruit a single Chancellor of the UW Colleges and UW-Extension. As that search begins, we are charged with moving ahead with the process of identifying additional opportunities for administrative integration.

A new cross-institutional **Administrative Integration Steering Committee** will lead this process, and we are pleased that the following individuals have agreed to serve on the committee:

- **Margaret Cleek**, UW Colleges Interim Chancellor (Co-Chair)
- **Marv Van Kekerix**, UW-Extension Interim Chancellor (Co-Chair)
- **Holly Breitreutz**, University Committee Chair, UW-Extension
- **Dick Cleek**, Associate Vice Chancellor for Information Technology, UW Colleges
- **Ellen Fitzsimmons**, Interim Provost, UW-Extension
- **Mary Jane Ederer**, Academic Staff Council Chair, UW-Extension
- **Andy Keogh**, UW-Marshfield/Wood County Dean, UW Colleges
- **Ron Kraemer**, Chief Information Officer, UW-Extension
- **Greg Lampe**, Interim Provost, UW Colleges
- **Arlen Leholm**, Cooperative Extension Dean and Director, UW-Extension
- **Lisa Seale**, Senate Steering Committee Chair, UW Colleges
- **Steve Wildeck**, Vice Chancellor for Administrative Services, UW Colleges

With a goal of demonstrating the UW System's strong commitment to quality, access, efficiency and effectiveness, the committee will provide broad leadership for this very complex change process. Under the direction of both interim chancellors, the committee will work to:

- 1. Identify, select and guide multiple work teams responsible for assessing specific Madison-based administrative functions/units and options for integration;
- 2. Recruit a qualified organizational development consultant to provide objective guidance for the integration process;

- 3. Promote collegial dialogue across the two institutions to advance and support the administrative integration;
- 4. Establish processes that allow for broad input from faculty, staff and external stakeholders;
- 5. Provide the new UW Colleges/UW-Extension chancellor with a thorough analysis of strategies for increasing administrative efficiency while maintaining the quality and integrity of educational programs and services in both institutions;
- 6. Monitor and prioritize resource requirements associated with the integration process; and
- 7. Assess and resolve emerging issues, working closely with UW System leadership to approve any significant changes to the process.

We are working to schedule the committees first meeting very soon, and we plan to provide you with regular updates on our progress. We may be tapping many of you to serve on various work teams associated with this process.

Please join us and President Reilly in thanking the committee members for their participation in such an important project one that will guide the most significant structural changes to our UW System since its formation in 1971.

If you have questions about the administrative integration, please contact any member of the committee, your dean/director, or any member of our faculty/staff governance groups. We value your input, and look forward to sharing more information with you in the near future.

Thank you.

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cc: President Reilly